



WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS
 2755 SW Borland Rd, Tualatin, OR 97062
 503.673.7995

District Safety Committee Agenda

Wednesday, December 21, 2022; 7:00 AM, WLWVSD via Zoom

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Facilities Manager		
Enrique Guillen	Custodial Supervisor		
Mary Hanks	OSEA Representative		
Officer Jabral Johnson	West Linn HS, SRO		
Officer Zach Keirse	Wilsonville HS, SRO		
Pat McGough	Chief Operating Officer		
Steve Matthias	Maintenance Supervisor		
Leon Mongeau	OSEA Representative		
Jeremy Nichols	Safety & Security Supervisor		
Karen Pyeatt	District Nurse		
Caitlin Sullivan	Community Services Coordinator		
Lisa Love	WWEA Representative		
Shyla Waldern	Director of Human Resources		
Staci Ball	WWEA Representative		

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/16137>

C. EXISTING ACTION ITEMS:

Description	Responsible Party	Status (due by)
<p style="background-color: yellow;">Long Range - Bond Planning</p> <p>6.15.2022</p> <ul style="list-style-type: none"> Safety and security upgrades to happen this summer. Installing upgrades at Trillium, including the secure entry. At Wilsonville HS all of the upgrades will be installed including the electric secure entry. <p>7.20.2022</p> <ul style="list-style-type: none"> Trillium Creek, Wilsonville HS and WLHS all to be receiving safety upgrades over the summer. Trillium to get secured entry but will take 8-10 months to receive all the items needed to finish the 	<i>Pat McGough</i>	<i>Ongoing</i>

<p>vestibule. Trillium to also get the shelter lock system. Wilsonville HS will also get shelter lock system. WLHS will get shelter lock system around Christmas break.</p> <p>9.21.2022</p> <ul style="list-style-type: none"> • The long lead items are still preventing us from finishing Trillium Creek and WLHS. The projects are on the schedule & orders placed. Hoping for over Christmas Break but won't finalize the schedule until we have the parts. • Construction area at WHS has been burglarized twice now. What can we do to help crack down on security? <p>10.19.2022</p> <ul style="list-style-type: none"> • Meeting tonight with Long Range Planning. One of the items that will be discussed is site fencing – specifically at primary schools. To increase site security. Will have many community conversations also recommendation from True North. Having conversations with PTAs throughout the district. • New line item for True North. <p>11.16.2022</p> <ul style="list-style-type: none"> • Ongoing discussions with PTAs about installing site fencing at schools. Have received good feedback but with certain stipulations. <p>12.21.2022</p> <ul style="list-style-type: none"> • 		
<p>Safety, Security, and Technology Upgrades</p> <p>6.15.2022</p> <ul style="list-style-type: none"> • Operations has trained all staff that have the shelter lock system other than Athey Creek. <p>7.20.2022</p> <ul style="list-style-type: none"> • All schools with shelter lock system have been trained. Operations still needs to meet with Athey Creek & will also meet with schools to go over the training again in the first weeks of school. <p>9.21.2022</p> <ul style="list-style-type: none"> • All schools have had the training/re-training on the shelter lock system. Have created buzz-in systems for schools as well. <p>10.19.2022</p> <ul style="list-style-type: none"> • All schools have buzz in entry, two schools waiting for two sites that can unlock doors. Also, adding a button in that will allow doors to shut when lockdown occurs. <p>11.16.2022</p> <ul style="list-style-type: none"> • No update at this time. Still waiting on parts for the secure entry at Trillium Creek. <p>12.21.2022</p> <ul style="list-style-type: none"> • 	<p><i>Pat McGough Jeff Chambers</i></p>	
<p>Nursing Staff Safety/Health Updates</p> <p>6.15.2022</p> <ul style="list-style-type: none"> • Numerous COVID tests left over so students will be allowed to take 2 boxes of tests home with them. Any additional tests will be available to staff members. <p>7.20.2022</p> <ul style="list-style-type: none"> • COVID is still pretty active. The District will continue to follow the requirements/recommendations put out by the County. <p>9.21.2022</p> <ul style="list-style-type: none"> • For COVID people should isolate for 5 days. Day 0 through Day 5, so actually need to be home for 6 days. • Schools needing more PPE. All schools should be stocked & building engineers should know where PPE is located. • Benefits meeting on 9/28 at Stafford – they will be giving free flu shots. <p>10.19.2022</p> <ul style="list-style-type: none"> • Air quality, yesterday 10/18. OSHA guidelines state you need to notify students/staff at certain air quality index points. OSAA also 	<p><i>Karen Pyeatt</i></p>	

<p>has their own guidelines for sports. District will continue to monitor air quality for the next few days.</p> <p>11.16.2022</p> <ul style="list-style-type: none"> • Have seen an increase in RSV cases so district will communicate out to staff ways that we can keep everyone safe. <p>12.21.2022</p> <ul style="list-style-type: none"> • 		
<p>Drills</p> <p>6.15.2022</p> <ul style="list-style-type: none"> • Almost done with drills for the year! We have three schools that need to complete their June fire drills and then we will be done. <p>7.20.2022</p> <ul style="list-style-type: none"> • All drills have been completed for the year! Saw a progression throughout the year with drills. Operations staff working to update the Standard Response Protocol posters and booklets throughout the buildings. <p>9.21.2022</p> <ul style="list-style-type: none"> • Drills have been going well. All schools have completed their first fire drill and most are completing their lockdown drills. <p>10.19.2022</p> <ul style="list-style-type: none"> • Drills have been going well. District personnel has noticed that people are more prepared and the mindset has shifted about doing drills and being prepared for emergencies. <p>11.16.2022</p> <ul style="list-style-type: none"> • Drills are going well. Getting through the drills that are needed before schools go on Winter Break. • Might be a good idea to do some ERT drills at the schools. Pat to ask leadership about this. <p>12.21.2022</p> <ul style="list-style-type: none"> • 	<p><i>Caitlin Sullivan Jeremy Nichols Jeff Chambers</i></p>	<p><i>Ongoing</i></p>
<p>True North</p> <p>11.16.2022</p> <ul style="list-style-type: none"> • Have gone through an extensive inventory for True North to provide them more information before they come to do the evaluation. <p>12.21.2022</p> <ul style="list-style-type: none"> • 	<p><i>Pat McGough Jeremy Nichols</i></p>	<p><i>Ongoing</i></p>
<p>Environmental Testing</p> <p>12.21.2022</p> <ul style="list-style-type: none"> • 	<p><i>Jeremy Nichols</i></p>	<p><i>Ongoing</i></p>

NEW SAFETY COMMITTEE ISSUES/DISCUSSION:

1. AEDs for Football Stadiums. Should we have AEDs that are located in the football stadiums?
2. Event at Willamette – a community member came in to the building and was unescorted, made her way around some classrooms and stole some items. Just a reminder for staff to be aware of people coming into the building. Ask questions, escort to spaces, don't leave people unattended.
3. Will add a new line item for Environmental Testing.

NEXT MEETING: January 18, 2023 – via Zoom at 7:00AM

Minutes were prepared by Caitlin Sullivan (sullivac@wlwv.k12.or.us). Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported.